

Bon Aqua-Lyles Utility District

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Bank Drafting is Now Available

The Bon Aqua-Lyles Utility District is proud to offer a new service. This service is free and is available for you if you desired. There will be no changes in your bill other than showing the amount your water account was debited for your monthly water bill. The setup is easy and the 'Bank Debit Authorization' form is on the back side of this notification. If you wish to start the automatic bank drafting to your personal bank account for your monthly water bill, simply attach a 'voided check' to the form. It is permissible to sign and mail the form to our office; however we prefer that you bring it to the office at 7964 Spotlight Road, where the form would be signed and dated in the presence of our office staff. It is permissible to 'stop' the monthly bank draft at a later time by contacting our office in person to sign a termination document.

Please note that our computer system is NOT on the internet, so any form of computer hack is prevented. The information that you provide for this service will be kept in strict confidence with our office staff and will never be shared with any entity other than personal bank and Community First Bank, which is hosting the bank drafting service. We are offering a feature to set a limit for an amount that your bank will be drafted for any month. This does not limit your responsibility for your water bill, but it offers a protection for an unexpected high bill should you encounter a leak, therefore keeping your bank account from being hit with a large draft. Should you encounter a high bill; the standard procedure remain in effect without any change. Your water bill will continue to be mailed to you as in the past, and will show the amount your bank was drafted. If your draft limit is less than your actual bill, you will clearly see any remaining balance left after applying the bank draft. If the amount of your draft does not completely pay your bill, you will continue to be charged the standard 'late fee' if not completely paid by the 10th of the month. Should your bank account draft be rejected for any reason by your bank, your water account will be charged back with the amount of your drafted amount =, plus any bank fee that your bank may charge for returning the draft. If a maximum amount is used, it can't be less than \$25.00 (a minimum bill), and if maximum amount to be drafted amount to be drafted is NOT specified, you will be drafted the actual amount of your monthly bill.

This Form will have to be either mailed in or brought back in to the office.

Debit Authorization

I (we) hereby authorize Bon Aqua/Lyles Utility district, hereinafter called Company, to initiate debit entries to my (or) account indicated below and the financial institution named below, hereinafter called Financial Institution, to debit the same to such account for utilities. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. Law.

Financial Institution

Branch

Address

City/State/Zip

Routing Number _____ Bank Account Number _____

Type of Account: _____ Checking _____ Savings

This authority is to remain in full force and effect until Company has received written notification from me (or either of us) of its termination in such time and manner as to afford Company and Financial Institution a reasonable opportunity to act on it. Your bank account will be drafted on the 3rd of each month, or the next business day if the 3rd is on a holiday or weekend.

Print or Type Individual Name

Signature

Date

Utility Company Account #(s) _____

Maximum dollar amount to draft each month: _____

Phone Number: _____

Please attach copy of voided check to this form here!!!!